

## **Overseas Housing Allowance (OHA) / Basic Allowance for Housing (BAH)**

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1. BAH Overpayment/Underpayment, explanation of entitlements as: You are suppose to receive the same amount in US dollars each month up to the amount of your ceiling only if you are paying the max amount of OHA (BAH on LES) authorized. If you are paying less than the max amount authorized. You are only entitled to the amount listed on your contract that is paid to the landlord.

- a. If you are here on an UNACCOMPANIED tour and have a authorized dependent that resides outside of Thailand you may be authorized BAH for that dependent at his/her location. This is the exception to the rule. Your BAH CONUS and your OHA OCONUS will equal your monthly entitlement.
- b. Remember that your OHA ceiling and repayment amount is locked in once the embassy has completed the advance station housing allowance process and the check is issued, therefore your monthly entitlement for OHA (BAH) should not change during the contract period.
- c. Upon completion of the admin portion of the OHA process there may be a delay in the starting of your OHA entitlements, both the payment and collection may be delay for up to one pay period. If HR has the lease in hand before MM (Mid-month) or EOM (End of month) cutoff your OHA will reflect on your EOM LES as long as finance processes it.
- d. Expect a delay of up to two months on OHA entitlement when starting or renewing a lease contract. It is very important that you review your LES carefully during this time period and report anything that you do not understand to me ASAP.

2. Payment for utilities: You are authorized to receive a utilities payment only if you pay your utilities. There is a full and partial utilities entitlement, insure that your contract is very clear about who pays for the utilities, either full or partial.

3. OHA contract issues: If you are paying more for furniture and utilities than for the dwelling/rental property, the lease will be reviewed by legal services for possible fraud. (All leases are subject to this review)

4. Leaves: Review your LES for the deduction of LEAVE taken upon completion of leave period. Leaves are sent to finance within three duty days after completion. Review you LES for the next two months to insure deduction of leave taken. Report any discrepancies to me ASAP.

5. MASP: Medical Annual Specialty Pay, Please insure you inform me of your annual payment anniversary so the proper document can be completed in a timely manner and payment received on time.

6. MIHA: Move in Housing Allowance: is paid once for your initial move in. Subsequence moves are not entitled to this benefit.

*If you have any questions or concerns, please feel free to contact me by email. My address is [Charles.posey@afirms.org](mailto:Charles.posey@afirms.org)*